

Current as of 12/04/06

APPLICATION FOR HIRE

To avoid delays in processing your order, all sections should be completed.
 Any changes or cancellations made once your order is processed
 may incur an administrative charge.

Composer	Arranger/Editor
Title (list movements if not performing whole work)	
Invoice Name	Despatch Name
Invoice Address	Despatch Address (must be a street address)
Phone (BH)	
Email	Fax

Materials required

Orchestral Set	Vocal Scores
Chorus scores (S) (A)	(T) (B) (child)
If the required material is not in the library, the materials should be ordered (<i>at client's expense</i>) by <input type="checkbox"/> Airmail (allow 8 weeks) or <input type="checkbox"/> Courier (within 2 weeks if available). (Please tick one.)	

Performance details – ALL DETAILS ARE REQUIRED

# of Performances	First: ___ / ___ / ___	Last: ___ / ___ / ___
Date materials are required: ___ / ___ / ___	For applications that need to be processed immediately, a \$38.50 priority fee <i>per work</i> will apply.	
Ensemble name		
Conductor		
Soloist		
Venue		
Will this performance be recorded? Yes / No		
If Yes please provide all details:		

Authorised by: _____ **Date:** ___ / ___ / ___
(Print Name) _____

Office Use Only

JOB	HIRE
DATE PROCESSED	BOOKING
CODE	FREIGHT
SET	MISC
LOCATION	MISC